

If dose of ANTIMICROBIAL is overdue because of unpreventable events

e.g. tissued venflon, work pressures, higher priorities causing delay in drug rounds

STEP 1

Once the delaying factor has been resolved, administer the due dose as soon as able

STEP 2

After this dose has been given, check when the next dose is due- refer to the chart below

Dosing Regimen		
Once a day	CHECK: Is it 12 hours or MORE until the next prescribed dose?	
	YES	NO
	Give next dose at time it is prescribed, do NOT delay it	OMIT the next prescribed dose, then continue as usual
Twice a day e.g. 7am & 10pm 8am & 8pm 10am & 10pm	CHECK: Is it 6 hours or MORE until the next prescribed dose?	
	YES	NO
	Give next dose at time it is prescribed, do NOT delay it	OMIT the next prescribed dose, then continue as usual
Three times a day	CHECK: Is it 4 hours or MORE until the next prescribed dose?	
e.g. 7am, 12noon & 10pm 7am, 4pm & 10pm 7am, 12noon, 4pm & 10pm 6am, 12noon, 6pm, 12midnight	YES	NO
7am, 12noon & 10pm 7am, 4pm & 10pm 7am, 12noon, 4pm & 10pm	Give next dose at time it is prescribed, do NOT delay it	OMIT the next prescribed dose, then continue as usual
7am, 12noon & 10pm 7am, 4pm & 10pm 7am, 12noon, 4pm & 10pm		OMIT the next prescribed dose, then continue as usual
7am, 12noon & 10pm 7am, 4pm & 10pm 7am, 12noon, 4pm & 10pm 6am, 12noon, 6pm, 12midnight	do NOT delay it	OMIT the next prescribed dose, then continue as usual

STEP

Add a comment on HEPMA and document in medical notes reason(s) for the delay

Do NOT ask prescribers to adjust HEPMA timings due to missed doses. If in doubt, speak to a pharmacist or doctor