

PROCEDURAL SEDATION PROFORMA

GRI Emergency Department

(V8 due review 2026 Sedation Lead: Dr Fiona Ritchie)



Affix Patient Label

Date: / / **Time** :

	Name	Grade
Sedating Practitioner		
Procedural Assistant		
Nursing Staff		
Other		

Procedure: Indication, side and x-ray checked?

Allergies: **Patient Weight (kgs):**

PMHx (please circle)		
Previous anaesthetic problems	No	Yes
Regular heavy alcohol intake	No	Yes
Alcohol/drugs in last 12 hrs	No	Yes
IHD/MI	No	Yes
Asthma/COPD	No	Yes
Pregnant	No	Yes
Other (detail)	No	Yes
Fasting (hrs)	Food:	Liquids:

Airway Checklist		
Dysmorphic features	No	Yes
Obesity	No	Yes
Sleep apnoea	No	Yes
Hyoid-mental distance <3cm	No	Yes
Mouth opening <3cm	No	Yes
Dentition (loose teeth/plates)	No	Yes
Limited neck extension	No	Yes
Mallampati (mouth open tongue out)	1 Full view	2 Part of uvula
	3 Base of uvula	4 Hard palate only

ASA Grade (tick)	
I	Normal healthy patient
II	Mild systemic disease
III	Severe systemic disease
IV	Severe systemic disease that is constant threat to life
V	Moribund, unexpected to survive without operation

Consent (see laminated info sheet)

Verbal

Written

Lacks capacity

Equipment and monitoring (tick) **Procedure in resus: Yes / No**

ECG SpO₂ ETCO₂ NIBP O₂ Suction


If concerned this sedation is higher risk please consider whether it is appropriate to perform in ED. If it requires to be performed immediately, contact the Duty 2 Anaesthetist. (page 13298)

Drug	Dose	Time	Dose	Time	Dose	Time	Dose	Time

Observations	Time	RR	SO ₂ (%)	FiO ₂ (%)	ETCO ₂	BP	HR	AVPU
Pre-Procedure								
During Sedation (worst reading)								
Post Procedure								
At discharge								

Level of sedation reached

Minimal [Anxiolysis]
 Conscious [Verbal or light tactile stimulation]
 Deep [Repeated or painful stimulation]
 Dissociative [Ketamine]


was the sedation? : lighter than intended
 as intended
 deeper than intended

Adverse events (tick)

Desaturation: <75% (at any time) <90% (for >60s)

Apnoea >60s

Cardiovascular collapse / shock

Cardiac arrest/absent pulse

Vomiting **Aspiration**

Other - detail

Please document in medical notes all details surrounding any adverse event, and actions taken.

Discharge when all criteria fulfilled (tick)

Baseline consciousness restored

Vital signs within normal range for patient

Absence of respiratory compromise

Absence of significant pain

Mobilise safely

Written advice given

Comments

Please file with Patients Notes and tick resus logbook.