

Guideline/pathway approval and submission form requirements

Before you complete the online [Guideline/pathway approval and submission form](#), you will need the following information:

- Name of guideline
- Area of Right Decisions to be added: guidelines/pathways/other
- Specialty, service or site it relates to
- Is there a related local patient information document?
- Have you obtained copyright permission for any text/images included?
- Have you conducted an evidence search?
- Has an equality & diversity impact assessment been conducted if required?
- If the guideline replaces an older version, do you have details and version number of the older version?
- Have you consulted with other services if required?
 - Do you have names, designation, consultation dates and comments received?
 - What date did the consultation end?
- What governance/approval group(s) approved the guideline/pathway?
 - When was this approved?
- Have you received approval from a Director/Associate Director?
 - When was this approved?
- Who should review the guideline/pathway in the future?
 - What is the last review date?
 - What is the next review date?
- Does any of the content require password protection?
 - What sections require password protection?